

Pemco - HUD Sales Contract Package Checklist - **BSCA areas ONLY***

****SALES CONTRACT PACKAGE ONLY**** to be generated at www.HUDPemco.com, click on "Forms", click on "Atlanta HOC Region", click on the appropriate contract package that applies to your buyer. Enter all fields. Print. **BLUE INK ONLY!**

****BIDS PLACED AT****: www.HUDHomestore.com.

- HUD Sales Contract HUD 9548
- HUD Conditions of Sales HUD 9548
- Electronic Filing of 9548 Contract Addendum
- Earnest Money Guidelines (Owner Occupant and Investor) - (2 pages)
- Buyer Select Escrow/Settlement Company Addendum**
- Closing Instructions and Certification: Buyer Select Closing Agent Areas (6 pages)**
- Forfeiture and Extension Policy - 3 pages
- Proof of Funds or Loan Prequalification (review Pemco's guidelines sheet)
- Notice to Purchaser Addendum to Sales Contract (FHA Contracts ONLY)
- Addendum To the Sales Contract - Individual Owner-Occupant/Broker Certification
- Property Disposition Program - 203(k) Rehabilitation Financing Lead Agreement HUD 9548 G
(ONLY SUBMIT WITH FHA 203K CONTRACTS)
- For Your Protection: Get a Home Inspection
- Radon Gas and Mold Notice and Release Agreement
- Lead Based Paint Disclosure Addendum
(3 PAGES. ONLY SUBMIT WITH PROPERTIES BUILT BEFORE 1978)
- Carbon Monoxide Detector Addendum
- Home Inspection Guidelines
- Broker Bonus Sales Initiative FY 2012 (NON-minimum commission properties ONLY. Financed sales must have full LOAN COMMITMENT for selling brokerage to qualify.)
- COPY** of certified escrow deposit (Do NOT send the escrow with your sales package)

ORIGINAL sales contract package due to Pemco within 48 hours of bid acceptance.

PEMCO, LTD

Attn: Pre-acceptance Department
7000 Central Parkway, Suite 800
Atlanta, Georgia 30328
770-609-6800

REFERENCE: HUD CASE# {USE PROPERTY CASE NUMBER}

*** Buyer Select Closing Agent (BSCA) only applies to select states and/or counties at this time. Please carefully read the addendums on Pemco's website to see if your state/county qualifies for this program.**